

'C' Wing, 3<sup>rd</sup> floor, NDCC-II,  
Jai Singh Road, New Delhi-1  
Dated the 15<sup>th</sup> January, 2015

OFFICE MEMORANDUM

Subject:- Guidelines for Constitution and Administration of National Disaster Response Fund  
– Reconstitution of the High Level Committee (HLC).

The undersigned is directed to state that the Government of India has issued the Operational Guidelines on Constitution and Administration of National Disaster Response Fund vide its OM No.32-3/ 2010-NDM-I, dated 28<sup>th</sup> September, 2010. As per the Guidelines, a High Level Committee decides the quantum of assistance from National Disaster Response Fund in case of severe natural disasters.

2. The Government of India has replaced the Planning Commission with a new Institution named National Institution for Transforming India (NITI) Aayog. Accordingly, it has been decided, with the approval of the competent authority, to reconstitute the said High Level Committee as follows:-

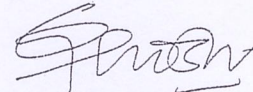
- (i) Home Minister
- (ii) Agriculture Minister
- (iii) Finance Minister
- (iv) Vice Chairman, National Institution for Transforming India (NITI) Aayog.

3. The aforesaid Committee will be chaired by the Home Minister.

4. The High Level Committee will be serviced by the Disaster Management Division of the Ministry of Home Affairs. The Committee will take into consideration the proposals for Central assistance in the wake of natural disasters based on the Memorandum submitted by the States for Central assistance, and the report of the Inter-Ministerial Central Teams deputed to the affected States for assessment and the recommendation of the Sub-Committee of National Executive Committee thereon and the existing items of expenditure and norms of assistance for such relief.

5. The releases to the State Governments from National Disaster Response Fund will be made by the Ministry of Finance as per the decision of the said High Level Committee.

6. This supersedes the earlier Office Memorandum No.32-17/2008-NDM-I dated 13<sup>th</sup> June, 2014 issued by the Ministry of Home Affairs.



(Gautom Ghosh)  
Deputy Secretary (DM-I)  
Telefax: 23438123

To

The Chief Secretary/ Relief Commissioner/ Resident Commissioner (All States).

Copy to:-

1. Accountant General (All States).
2. Reserve Bank of India, Central Office, Mumbai.
3. Comptroller & Auditor General of India, 9, Deen Dayal Upadhy Marg, New Delhi.
4. Controller General of Accounts, Lok Nayak Bhawan, New Delhi.
5. Controller of Accounts, Department of Expenditure/Economic Affairs, New Delhi.
6. Prime Minister's Office.
7. Cabinet Secretariat.
8. CEO, NITI Aayog, Parliament Street, New Delhi.
9. Ministries/ Departments:-
  - i) Home Secretary.
  - ii) Finance Secretary.
  - iii) Revenue Secretary.
  - iv) Expenditure Secretary.
  - v) Agriculture Secretary
  - vi) Department of Agriculture & Cooperation.
  - vii) Department of Animal Husbandry & Dairying.
  - viii) Department of Expenditure.
  - ix) Department of Economic Affairs (Budget Division).
  - x) Department of Food & Public Distribution.
  - xi) Ministry of Health & Family Welfare.
  - xii) Department of Housing & Poverty Alleviation.
  - xiii) Department of Drinking Water Supply.
  - xiv) Ministry of Petroleum & Natural Gas.
  - xv) Ministry of Power.
  - xvi) Department of Rural Development.
  - xvii) Ministry of Water Resources.
10. Joint Secretary (Drought Management), Department of Agriculture & Cooperation, Ministry of Agriculture, New Delhi.
11. Joint Secretary (PF-I), Department of Expenditure, Ministry of Finance, North Block, New Delhi.
12. PS to Home Minister/ PS to Finance Minister / PS to Agriculture Minister/ PS to Vice Chairman, National Institution for Transforming India (NITI) Aayog / PS to MOS (R).
13. Sr. PPS to Home Secretary/ Sr. PPS to Addl. Secretary (F/ PPS to JS (DM)/ Director (DM-III)/ Deputy Secretary (DM-II)/ Deputy Secretary (DM-I)/ Master Folder/ Web Master.

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